# INDRUM proceedings style template: type your title here (the style is called heading 1)

Type the name(s) of the author here, e.g. Michael Smith1, Ewa Templatowa², and Francesca Referencic² (no underlining); in case of two authors, insert an “and” between these authors; in case of more authors, insert a comma after each author, and an “and” before the last author

Author(s) institution(s) and e-mail(s), e. g., 1Charles University in Prague, Faculty of Education, Czech Republic, [michael.smith@yahoo.com](mailto:michael.smith@yahoo.com); ²Free University of Bozen-Bolzano, Italy (the corresponding author e-mail suffices)

**Please read this first**. Please, make *two* copies of this electronic template file. Keep one as a backup, and for reference. Use the other as the template for your INDRUM paper. We recommend that you delete all the text from the second before you begin writing, and use the styles provided to format it, following the guidance below. If you are not familiar with using styles, you may prefer to type directly into the formatted sections above and below (which will incorporate the relevant styles) and then delete the guidance afterwards. Several styles are provided (details are given below). *Do not add or import any additional styles to the document you submit.* This can happen inadvertently if you copy and paste from another file. Avoid this by first pasting into a text editor, such as Notepad. If you don’t normally use styles in WORD, you would benefit from finding out about styles before you use this template.

*Type your abstract here. The purpose of this paragraph is to draw attention to the style for abstracts, which is Normal, italic, and the length is up to 10 lines.*

*Keywords: up to five keywords divided by commas, used dot at the end.*

## the main SECTION HEADING STYLE is called HEADING 2

This is the style **Normal**. The style automatically provides a 6pt space after paragraphs, which means that you don’t need double returns between paragraphs.

### This is Style Heading 3, if you need it.

We hope that the three Heading Styles will suffice to structure your paper. Please avoid numbering sections (as opposed to lists and footnotes) 1, 1.2, etc.

Indented quotations like this (more than two lines) are in the style **Quote**. If you wish, you can also use this style for other text that you want to display without using a table.

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Table 1: Titles of tables, figs, diagrams, are in the style FigTitle

For transcripts, use the style **Transcript** as follows:

Student: Yes, OK.

Tutor: And the first thing to note is, that’s a particularly easy one because four squared is sixteen, which is minus one modulo 17.

Indicate endnotes with [1], etc. in the text, and place at the end, before the references.

## Notes

1. This is endnote 1, in the style **Endnote**.

## REFERENCES

This is in the Style **References**. Please make sure you have provided all necessary information, e.g. place of publication, page numbers (where appropriate), all references used in the text (and vice versa). References must be in the APA style (<http://www.tandf.co.uk/journals/authors/style/reference/tf_A.pdf>).

How to make reference to another paper in the same proceedings:

Citation, V. (2020). Excellent paper on mathematics education. In Krainer, K., & N. Vondrová (Eds.), Proceedings of INDRUM2020 (this volume).

## Style Summary

*(for those interested in the technical details only)*

The frame size is set at 170mm by 247mm, with 23mm at the top and 27mm at the bottom, 20mm left and right.

The ten styles in use (all use Times font) are:

# HEADING 1: 16pt caps bold (centred).

Normal: 14pt Times justified, line spacing at least 16pt, with 6pt after paragraphs. Other styles are based on Normal.

**HEADING 2**: 14 pt caps bold.

**Heading 3**: 14 pt bold.

Quote: 13 pt with left indent 0.5cm.

FigTitle: 13pt bold, left justified, with 6 pt spacing above.

Transcript: 13 pt, left indent 0.5cm, hanging indent 2.5 cm (beyond the indent)

144 Numbered Transcript: 13 pt, left indent 0.5cm, hanging indent 3.5 cm (beyond the indent), Tab at 1.5cm

Endnote: 12 pt.

References: 14 pt with hanging indent 0.5cm.